Dental office cleaning: what we clean

Walk the suite with your office manager and tick each room for the nightly plan.

Practice _____ **Address** _____

Walked by _____ **Date** _____

Operatories

- ☐ Chair upholstery and base
- ☐ Light handle and arm
- ☐ Counters, cabinet fronts, sink and faucet
- ☐ Dentist and assistant stools
- ☐ Soap and towel dispensers, door levers and switch plates
- ☐ Mop taken all the way around the chair base
- ☐ Disinfectant named in your protocol, wet for its label dwell time
- ☐ Rooms worked clean to dirty, in your written order

Sterilization room

- ☐ Counters and sinks
- ☐ Cabinet and drawer exteriors
- ☐ Floor and trash
- ☐ Zones your staff have marked kept apart

Lab and imaging

- ☐ Lab benches, stools and floor
- ☐ Imaging alcove counters and door hardware
- ☐ Imaging alcove floors

Reception and waiting room

- ☐ Check-in counter, card reader stand and pen cups
- ☐ Waiting room chairs and side tables
- ☐ Magazine racks straightened
- ☐ Children's corner table and toys
- ☐ Entry glass polished
- ☐ Monitors, appointment book and charts left untouched

Patient restroom

- ☐ Fixtures, mirror and grab bar
- ☐ Floor
- ☐ Paper and soap refilled

Booked work

- ☐ Terminal cleaning to your written steps: _____
- ☐ Operatory and sterilization vinyl tile stripped and refinished
- ☐ Waiting room carpet extracted
- ☐ Day porter for the waiting room and restroom
- ☐ Saturday evening or Sunday visit

Notes